

Terms of Reference

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| Committee Name | Equipment and Programs |
| Type of Committee | <ul style="list-style-type: none"> • Standing |
| Authority | <ul style="list-style-type: none"> • Advisory committee • Reports to Health Futures Board |
| Purpose | <ul style="list-style-type: none"> • To review and recommend equipment purchases and program support |
| Responsibilities | <ul style="list-style-type: none"> • Review equipment requests from Site lead • Research best practices regarding equipment availability • Review pricing options • Review and recommend program support for continuing education |
| Composition | <ul style="list-style-type: none"> • Committee may have any number of members. • Committee members appointed by committee chair • Committee appointments annual, renewable. • Chairperson shall be a Health Futures Board member |
| Meetings | <ul style="list-style-type: none"> • Meeting as needed – call of the chair |
| Timelines | <ul style="list-style-type: none"> • As set by committee, and approved by Health Futures Board |
| Staff Support | <ul style="list-style-type: none"> • Coordinating with Wetaskiwin Health Foundation staff |
| Other Resources | <ul style="list-style-type: none"> • |
| Planning and Reflection | <ul style="list-style-type: none"> • Monthly reporting to Health Futures Board • Committee will evaluate its effectiveness annually through special meeting with Futures Advisory |
| Approval and Review Date | Terms of Reference reviewed annually |

Objectives

What are the priorities for this committee over the next year?

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