

## Terms of Reference

<b>Committee Name</b>	Health Futures Board
<b>Type of Committee</b>	<ul style="list-style-type: none"> <li>• Standing Committee of the Wetaskiwin Health Foundation</li> </ul>
<b>Authority</b>	<ul style="list-style-type: none"> <li>• Reports to Wetaskiwin Health Foundation</li> </ul>
<b>Purpose</b>	<ul style="list-style-type: none"> <li>• Decide and approve activities in accordance with the Mission and Goals of the organization.</li> </ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Plan priorities for each associated committee through consultation with Wetaskiwin Health Foundation, and Health Futures Advisory Committee</li> <li>• Oversee and approve activities and expenditures of all associated committees</li> </ul>
<b>Composition</b>	<ul style="list-style-type: none"> <li>• Six members</li> <li>• Members nominated by existing board members through consultation with Health Futures Advisory Committee</li> <li>• Appointed annually</li> <li>• Appointments are renewable</li> <li>• Chairperson appointed by Health Futures Board following the Annual Meeting</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Monthly meetings</li> <li>• Scheduled at annual meeting</li> </ul>
<b>Timelines</b>	<ul style="list-style-type: none"> <li>• Annual Meeting in April</li> </ul>
<b>Staff Support</b>	<ul style="list-style-type: none"> <li>• Wetaskiwin Health Foundation staff</li> </ul>
<b>Other Resources</b>	<ul style="list-style-type: none"> <li>• Annual budget review by Wetaskiwin Health Foundation</li> </ul>
<b>Planning and Reflection</b>	<ul style="list-style-type: none"> <li>• Monthly reporting to Wetaskiwin Health Foundation</li> <li>• Committee sets long term objectives (2, 5, 10 yr.) and reviews during a January meeting, as budget is developed.</li> <li>• Committee will evaluate its effectiveness quarterly through special meetings with Futures Advisory</li> </ul>
<b>Approval and Review Date</b>	<ul style="list-style-type: none"> <li>• Terms of Reference reviewed annually</li> </ul>

### Objectives

What are the priorities for this committee over the next year?

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2.
3.
4.
5.