

Terms of Reference

Committee Name	Sundre Health Professions Attraction and Retention (SHPARC)
Type of Committee	<ul style="list-style-type: none"> • Standing
Authority	<ul style="list-style-type: none"> • Active • Reports to Health Futures Board
Purpose	<ul style="list-style-type: none"> • Recruitment and retention of health care professionals
Responsibilities	<ul style="list-style-type: none"> • Review community needs for health care professionals • Support Hospital Site lead to recruit and retain staff • Support Medical Clinics to recruit and physicians • Encourage and support health care professionals through appreciation events and activities
Composition	<ul style="list-style-type: none"> • Committee may have any number of members. • Committee members appointed by committee chair • Committee appointments annual, renewable. • Chairperson shall be a Health Futures Board member
Meetings	<ul style="list-style-type: none"> • Meeting as needed – call of the chair
Timelines	<ul style="list-style-type: none"> • As set by committee, and approved by Health Futures Board
Staff Support	<ul style="list-style-type: none"> • Coordinating with Wetaskiwin Health Foundation staff
Other Resources	<ul style="list-style-type: none"> • Expenditures approved by Health Futures Board • Funding is grant based
Planning and Reflection	<ul style="list-style-type: none"> • Monthly reporting to Health Futures Board • Committee will evaluate its effectiveness regularly through special meeting with Futures Advisory, site lead, and medical clinics.
Approval and Review Date	Terms of Reference reviewed annually

Objectives

What are the priorities for this committee over the next year?

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